

# **Holly Hills SBD**

## **Board Meeting Minutes**

### **2.18.25**

#### **Meeting Opening**

- Meeting began at 6:33 pm
- Board members in attendance briefly introduced themselves. Members included:
  - Brooks Goedeker, Nick Hartzler, Brett Reinert, Mechelle Minden, and Jill Pace
- Motion to approve 1.21.25 minutes – Mechelle Minden
  - Second motion to approve – Brett Reinert
  - Motion unanimously approved

#### **Treasurer's Report**

- Nick Hartzler served as spokesperson and reported on the following:
  - Current balance is \$279,982.38
  - Deposit was put down for bench structures
  - Received about \$46,000 in tax revenue
  - Corrections to make:
    - Active contracts page on the website is missing the special board meeting entry marker approvals
    - HH bench entry was double entered – will revise and repost the statements on the website
  - Drafted annual report for the Board of Alderman that details the financial activity of the district over the past year. Includes four pages of narrative and fourteen pages of financial data
- Motion to approve Treasurer's Report – Jill Pace
  - Second motion to approve – Brett Reinert
  - Motion unanimously approved

#### **Beautification & Landscaping Committee**

- Angie Butz served as spokesperson and reported on the following:
  - Bridge has been graffitied and the plan is to paint over it
  - Lyle planter was moved and hit by a car. Will revisit this later
  - Received three bids for the raised planted beds. All were similar in scope and services. Focal Point's bid was approved as it was the least expensive bid, and they were very responsive to questions. Grand total for installation and maximum watering is \$23,709
    - Motion to approve Focal Point's installation costs to secure their services (\$5,517) – Brett Reinert
      - Second motion to approve – Mechelle Minden
      - Motion unanimously approved
    - Motion to approve 5 months of Focal Point's maintenance costs to secure their services (\$13,792.50) – Christy Street
      - Second motion to approve – Mechelle Minden

- Motion unanimously approved

## **Safety & Security Committee**

- Nick Hartzler served as the spokesperson and reported out on the following:
  - A few garage break ins were reported due to entry of side doors. Reminder to keep an eye on surroundings and keep police apprised. Asked Judge Dowd to confirm suspects were arrested
  - Drafted security services RFP for public bid in the district, includes secondary services for clearing the park at curfew. Discussion around lessons learned from the Campbell contract, term limits and renewals, percentages of security staffing during the day vs night, park gate services, clarity in second scope of services, etc. Hartzler will amend the RFP to include a contract term of 2-years with 1 year renewal + specify two different scopes of activity
    - Motion to approve RFP posting with amendments 5 months of Focal Point's maintenance costs to secure their services (\$13,792.50) – Nick Hartzler
      - Second motion to approve – Brett Reinert
      - Motion unanimously approved

## **Public Infrastructure Committee**

- Ryan Hanlon served as the spokesperson and reported out on the following:
  - Colleen Nigro is working on RFP
  - Vehicles are driving around gates on Grand. Working on solution for this
  - Will present traffic calming plan at the next meeting
  - Discussion around utilizing SEO to increase Holly Hills appearing when searching for “safe” and “great” neighborhoods
  - Mark your calendars for the first Great Carondelet Egg Hunt on April 19

## **Other Business**

- Thank you to Kay Glass for all her work on the SBD and congratulations on your retirement!
- Currently looking for a new Board member who is a renter in the district

## **Public Comments**

- None

## **Anne Schweitzer's Updates**

- There is a hearing about 3895 Holly Hills adding a mother-in-law quarters above their garage. Hearing is on 2/26 at 1:30 pm on Zoom

## **Adjournment**

- 7:59 pm
- Motion to adjourn – Nick Hartzler
- Second motion to approve – Brooks Goedeker
- Motion was unanimously approved