

Fabrication & Installation of 4 Entry Markers

Holly Hills Special Business District

Request for Proposals (RFP)

Due Date: January 16, 2025 Time: 5:00 p.m. CT

Proposals may be submitted in advance.

Proposals submitted after the due date and time will not be eligible for consideration. Submit proposal responses by PDF to HollyHillsSBD@gmail.com.

For consideration, proposals must meet all requirements as instructed in this RFP.

Section I: INTRODUCTION/BRIEF DESCRIPTION

The Holly Hills Special Business District (SBD) seeks proposals from qualified firms for the fabrication and installation of four (4) unique entry markers as shown in Section V. These entry markers should be installed in the new planter beds in the medians at Holly Hills and Morganford, Holly Hills and Grand, Loughborough and Leona, and Grand and Bellerive.

The winning fabricator is expected to follow the specifications laid out by the Ten8 Group, and the Holly Hills SBD Beautification and Public Infrastructure Committees.

Fabricators must bid on all services listed below. The Request for Proposal (RFP) establishes information to be included in the Vendor's response. The selection of the successful Vendor will be made based on evaluation and determination of the relative ability of each Vendor to deliver quality service in a cost-effective manner.

The Holly Hills SBD Board of Directors is not obligated to accept the lowest bid and reserves the right to reject any or all proposals or amend the scope of the project. All Bidders must be duly licensed or otherwise can perform work in accordance with all governing local authorities and to the satisfaction of those authorities.

Section II: SCOPE OF SERVICES

The Vendor must provide the following services to include at a minimum:

- Install entry markers in accordance with city regulations including sign codes governing wind loads and foundations.

Section III: INSTRUCTIONS TO BIDDERS - Vendor must follow all instructions and requirements in this RFP.

Proposals are to address the following items in the response:

- Provide a brief Vendor history including years of experience, ownership information, and name and title of the personnel who would be directly responsible for the management and local supervision of this project.
- Provide at least three (3) past client references. Include reference name, address, email, and contact number.
- Indicate features or programs not covered elsewhere in the response which are offered to enhance Vendor's ability to effectively carry out this project.
- Indicate how the installation will occur including digging and foundation details.
- Any and all questions must be e-mailed to HollyHillsSBD@gmail.com by 5:00 pm, January 10, 2025. Responses to all questions will be posted at www.hollyhillssbd.com as soon as possible after the question due date.

Section IV: EVALUATION

Proposals will be evaluated based on the following: 1) Vendor meeting proposal instructions and requirements, 2) Technical response evaluation criteria, 3) Price Evaluations shall be conducted in an impartial, objective, and professional manner.

The technical evaluation and price are evaluated on a points-based scoring system.

Technical Evaluation

The possible technical points for this RFP evaluation are listed in the table below both by criteria point value and total points. The Holly Hills Special Business District may request samples from the selected bidder.

Evaluation Criteria	Possible Pts
Describe vendor capacity to deliver project deliverables in a timely manner including estimated timeline, allowance for revisions and labor capacity.	80
Describe vendor experience in sign fabrication and installation and provide examples. Detail potential lighting options for entry markers.	100
Describe communication and reporting process for project status updates and reports.	60
Total Technical Points Possible	240

Price Evaluation

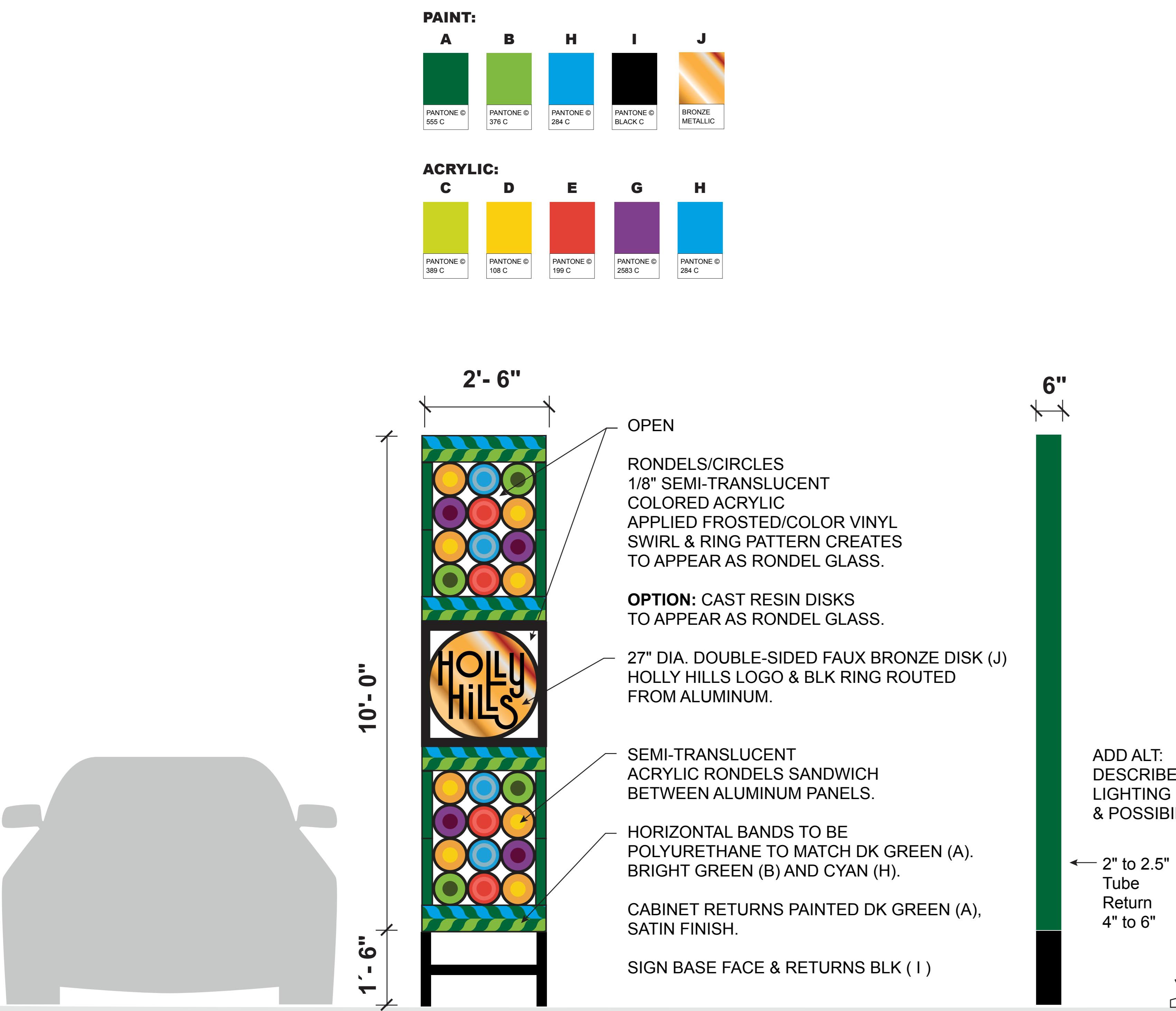
Total possible price points: **60**

Vendors will be awarded price points based on the following formula: Maximum Price Points X (Lowest Price/Vendor's Price) = Total Price Points Median Planter Construction Project Price: \$ _____

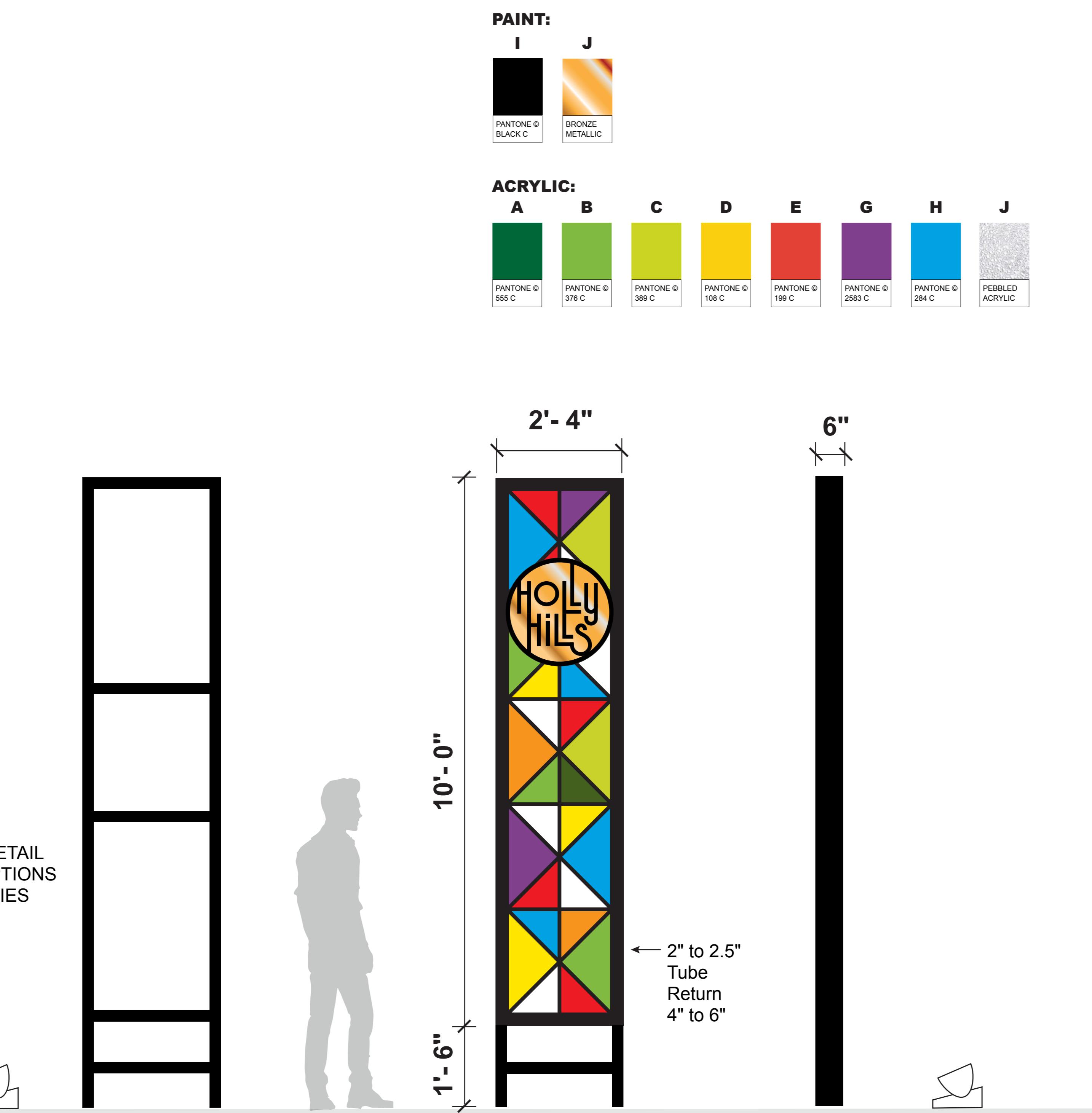
In addition, include in Vendor response a breakdown of project costs including labor and applicable fees, and description of desired invoicing procedures. The cost estimate must be inclusive of all RFP requirements.

MAXIMUM NUMBER OF EVALUATION POINTS: Technical and Price Points possible total 300 points.

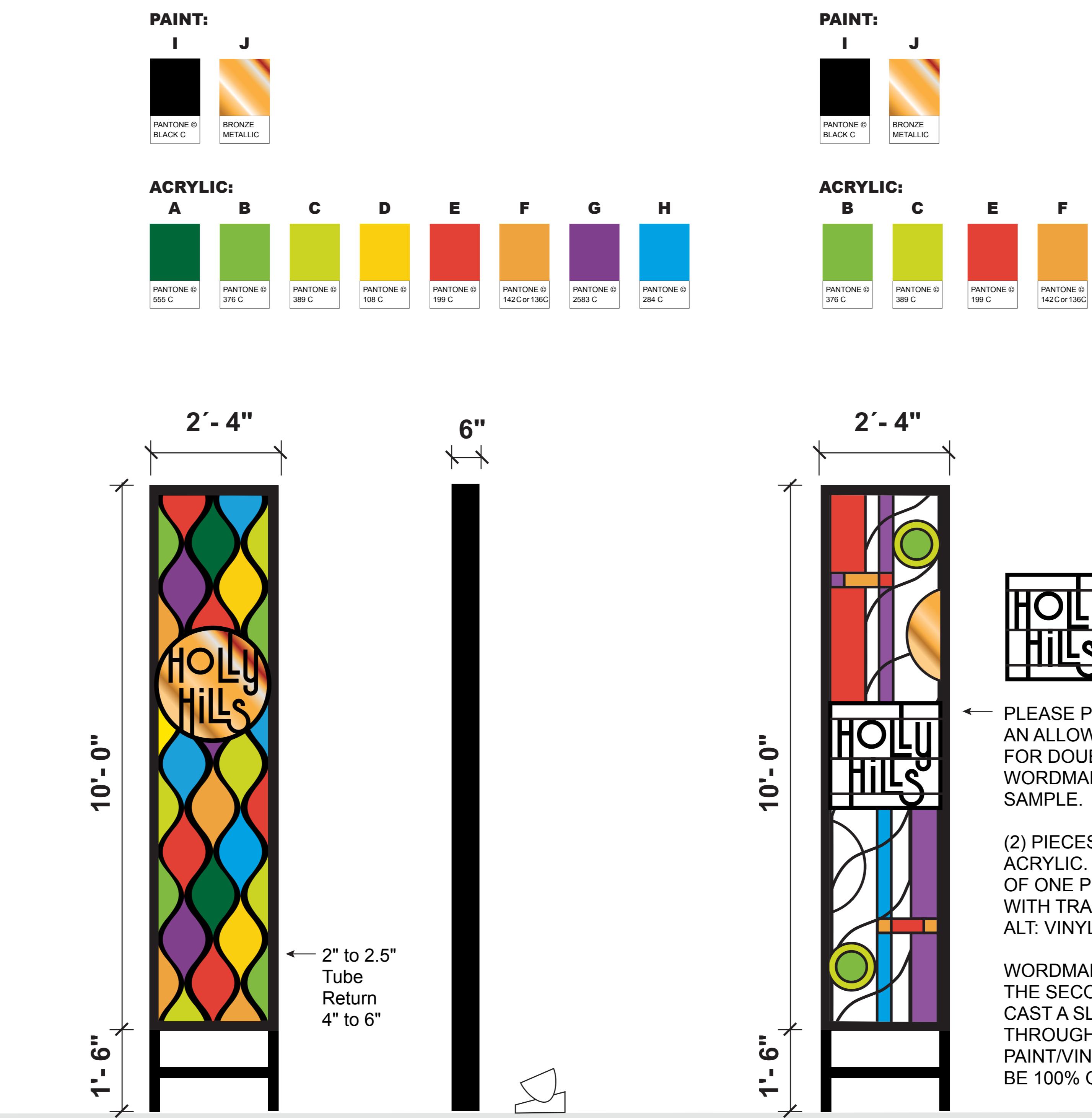
Section V: DESIGN AND FABRICATION DETAILS

Holly Hills Sign Type C
QTY: (1) of each Total (4) signs

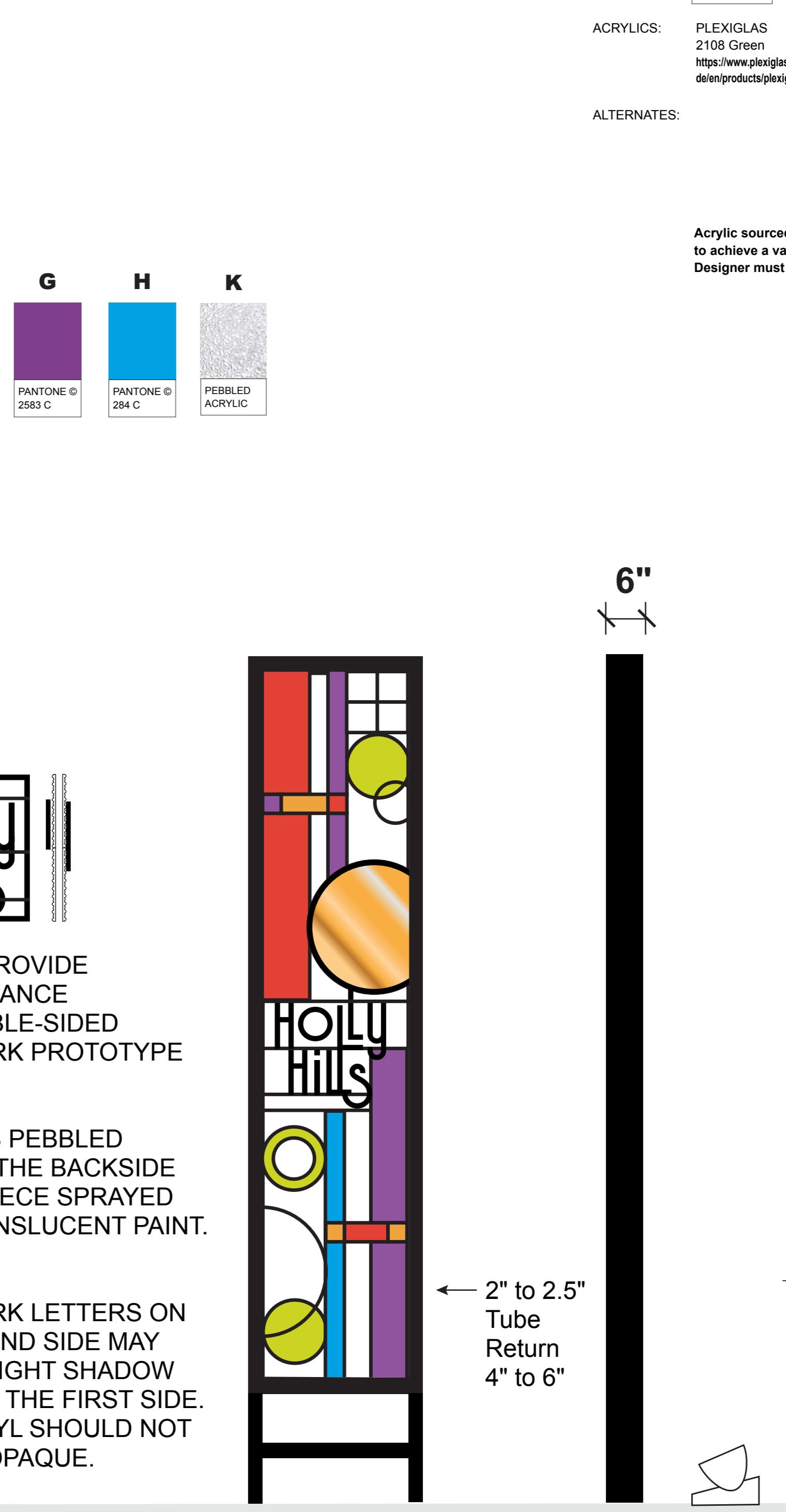
1 HOLLY HILLS ID TYPE C:
Vertical Primary Entries - Rondels
SCALE: 3/4" = 1'-0"



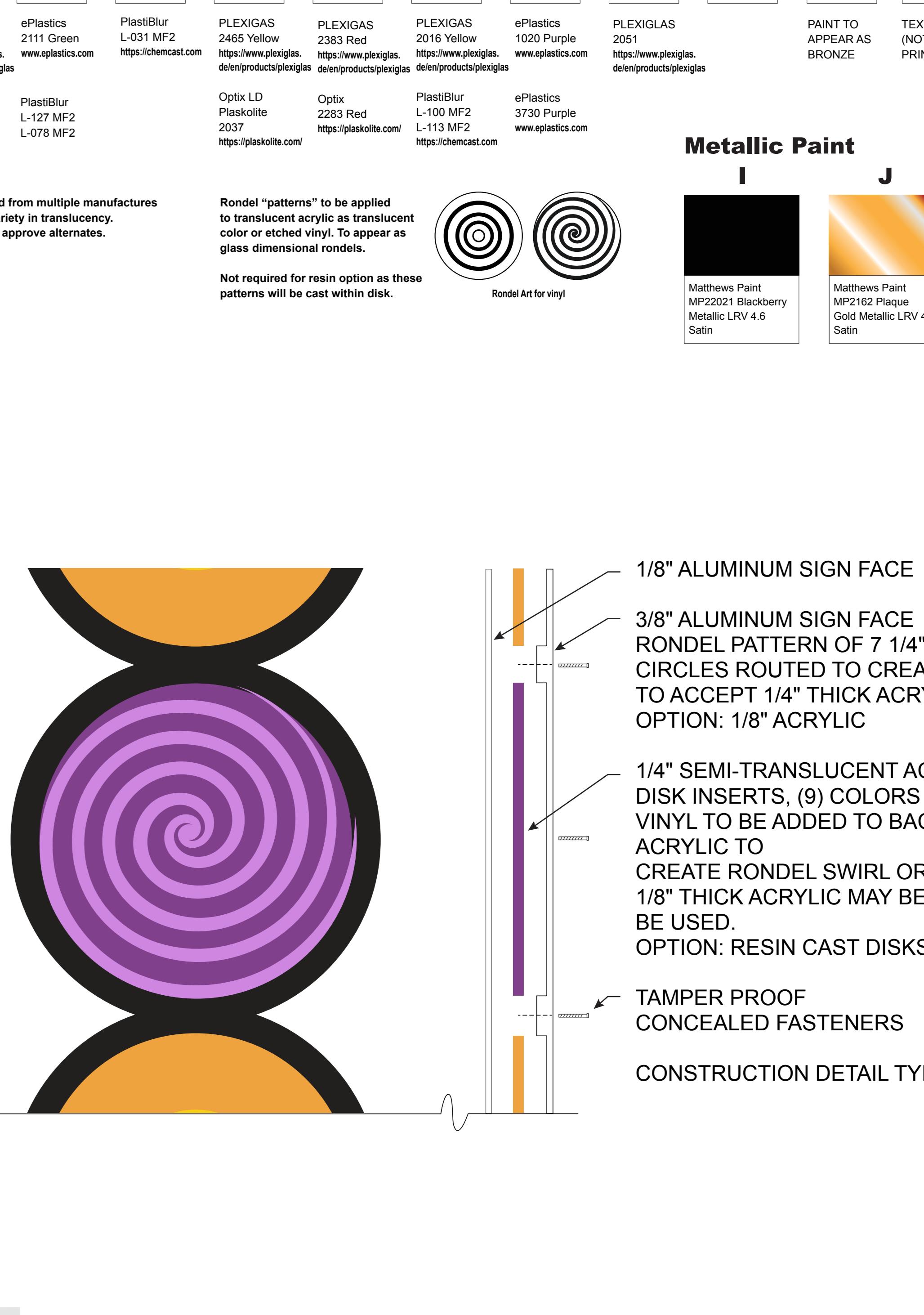
2 HOLLY HILLS ID TYPE C:
Vertical Primary Entries - Gemstones
SCALE: 3/4" = 1'-0"



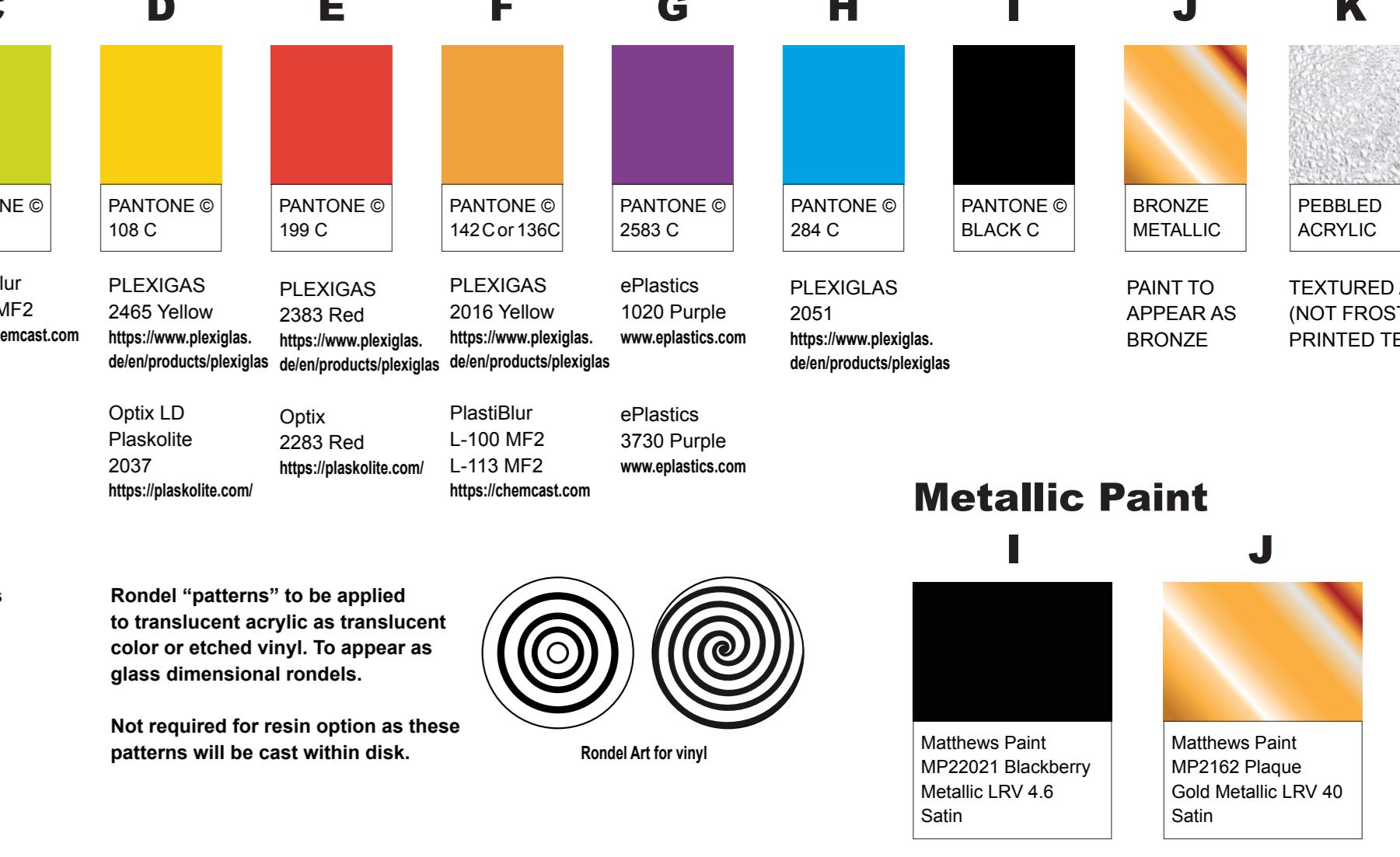
3 HOLLY HILLS ID TYPE C:
Vertical Primary Entries - Lemons
SCALE: 3/4" = 1'-0"



4 HOLLY HILLS ID TYPE C:
Vertical Primary Entries
SCALE: 3/4" = 1'-0"



VALUE ENGINEERING:
FABRICATOR THOUGHTS ON LOWERING COSTS ARE WELCOME.
SHOW COST SAVING CONCEPTS AS LINE ITEMS WITH DESCRIPTION & SAVINGS.
SIGN PERMITS: PERMITS HAVE BEEN SECURED.

Holly Hills Color Palette- Paint & Acrylic

Acrylic sourced from multiple manufacturers to achieve a variety in translucency. Designer must approve alternates.

Color of the 'sign' is to be used to indicate translucent acrylic or etched vinyl to appear as glass dimension rondeles.

Not required for option on these patterns. It can be within disk.

Matte Paint M2201 Black Metalic LRV 40

Matte Paint M2212 Blue Metalic LRV 40

Matte Paint M2213 Red Metalic LRV 40

Matte Paint M2214 Gold Metalic LRV 40

Matte Paint M2215 Silver Metalic LRV 40

Matte Paint M2216 White Metalic LRV 40

Matte Paint M2217 Grey Metalic LRV 40

Matte Paint M2218 Purple Metalic LRV 40

Matte Paint M2219 Teal Metalic LRV 40

Matte Paint M2220 Orange Metalic LRV 40

Matte Paint M2221 Yellow Metalic LRV 40

Matte Paint M2222 Green Metalic LRV 40

Matte Paint M2223 Blue Metalic LRV 40

Matte Paint M2224 Red Metalic LRV 40

Matte Paint M2225 Gold Metalic LRV 40

Matte Paint M2226 Silver Metalic LRV 40

Matte Paint M2227 White Metalic LRV 40

Matte Paint M2228 Grey Metalic LRV 40

Matte Paint M2229 Teal Metalic LRV 40

Matte Paint M2230 Orange Metalic LRV 40

Matte Paint M2231 Yellow Metalic LRV 40

Matte Paint M2232 Green Metalic LRV 40

Matte Paint M2233 Blue Metalic LRV 40

Matte Paint M2234 Red Metalic LRV 40

Matte Paint M2235 Gold Metalic LRV 40

Matte Paint M2236 Silver Metalic LRV 40

Matte Paint M2237 White Metalic LRV 40

Matte Paint M2238 Grey Metalic LRV 40

Matte Paint M2239 Teal Metalic LRV 40

Matte Paint M2240 Orange Metalic LRV 40

Matte Paint M2241 Yellow Metalic LRV 40

Matte Paint M2242 Green Metalic LRV 40

Matte Paint M2243 Blue Metalic LRV 40

Matte Paint M2244 Red Metalic LRV 40

Matte Paint M2245 Gold Metalic LRV 40

Matte Paint M2246 Silver Metalic LRV 40

Matte Paint M2247 White Metalic LRV 40

Matte Paint M2248 Grey Metalic LRV 40

Matte Paint M2249 Teal Metalic LRV 40

Matte Paint M2250 Orange Metalic LRV 40

Matte Paint M2251 Yellow Metalic LRV 40

Matte Paint M2252 Green Metalic LRV 40

Matte Paint M2253 Blue Metalic LRV 40

Matte Paint M2254 Red Metalic LRV 40

Matte Paint M2255 Gold Metalic LRV 40

Matte Paint M2256 Silver Metalic LRV 40

Matte Paint M2257 White Metalic LRV 40

Matte Paint M2258 Grey Metalic LRV 40

Matte Paint M2259 Teal Metalic LRV 40

Matte Paint M2260 Orange Metalic LRV 40

Matte Paint M2261 Yellow Metalic LRV 40

Matte Paint M2262 Green Metalic LRV 40

Matte Paint M2263 Blue Metalic LRV 40

Matte Paint M2264 Red Metalic LRV 40

Matte Paint M2265 Gold Metalic LRV 40

Matte Paint M2266 Silver Metalic LRV 40

Matte Paint M2267 White Metalic LRV 40

Matte Paint M2268 Grey Metalic LRV 40

Matte Paint M2269 Teal Metalic LRV 40

Matte Paint M2270 Orange Metalic LRV 40

Matte Paint M2271 Yellow Metalic LRV 40

Matte Paint M2272 Green Metalic LRV 40

Matte Paint M2273 Blue Metalic LRV 40

Matte Paint M2274 Red Metalic LRV 40

Matte Paint M2275 Gold Metalic LRV 40

Matte Paint M2276 Silver Metalic LRV 40

Matte Paint M2277 White Metalic LRV 40

Matte Paint M2278 Grey Metalic LRV 40

Matte Paint M2279 Teal Metalic LRV 40

Matte Paint M2280 Orange Metalic LRV 40

Matte Paint M2281 Yellow Metalic LRV 40

Matte Paint M2282 Green Metalic LRV 40

Matte Paint M2283 Blue Metalic LRV 40

Matte Paint M2284 Red Metalic LRV 40

Matte Paint M2285 Gold Metalic LRV 40

Matte Paint M2286 Silver Metalic LRV 40

Matte Paint M2287 White Metalic LRV 40

Matte Paint M2288 Grey Metalic LRV 40

Matte Paint M2289 Teal Metalic LRV 40

Matte Paint M2290 Orange Metalic LRV 40

Matte Paint M2291 Yellow Metalic LRV 40

Matte Paint M2292 Green Metalic LRV 40

Matte Paint M2293 Blue Metalic LRV 40

Matte Paint M2294 Red Metalic LRV 40

Matte Paint M2295 Gold Metalic LRV 40

Matte Paint M2296 Silver Metalic LRV 40

Matte Paint M2297 White Metalic LRV 40

Matte Paint M2298 Grey Metalic LRV 40

Matte Paint M2299 Teal Metalic LRV 40

Matte Paint M2300 Orange Metalic LRV 40

Matte Paint M2301 Yellow Metalic LRV 40

Matte Paint M2302 Green Metalic LRV 40

Matte Paint M2303 Blue Metalic LRV 40

Matte Paint M2304 Red Metalic LRV 40

Matte Paint M2305 Gold Metalic LRV 40

Matte Paint M2306 Silver Metalic LRV 40

Matte Paint M2307 White Metalic LRV 40

Matte Paint M2308 Grey Metalic LRV 40

Matte Paint M2309 Teal Metalic LRV 40

Matte Paint M2310 Orange Metalic LRV 40

Matte Paint M2311 Yellow Metalic LRV 40

Matte Paint M2312 Green Metalic LRV 40

Matte Paint M2313 Blue Metalic LRV 40

Matte Paint M2314 Red Metalic LRV 40

Matte Paint M2315 Gold Metalic LRV 40

Matte Paint M2316 Silver Metalic LRV 40

Matte Paint M2317 White Metalic LRV 40

Matte Paint M2318 Grey Metalic LRV 40

Matte Paint M2319 Teal Metalic LRV 40

Matte Paint M2320 Orange Metalic LRV 40

Matte Paint M2321 Yellow Metalic LRV 40

Matte Paint M2322 Green Metalic LRV 40

Matte Paint M2323 Blue Metalic LRV 40

Matte Paint M2324 Red Metalic LRV 40

Matte Paint M2325 Gold Metalic LRV 40

Matte Paint M2326 Silver Metalic LRV 40

Matte Paint M2327 White Metalic LRV 40

Matte Paint M2328 Grey Metalic LRV 40

Matte Paint M2329 Teal Metalic LRV 40

Matte Paint M2330 Orange Metalic LRV 40

Matte Paint M2331 Yellow Metalic LRV 40