

TRANSACTION LEDGER

HOLLY HILLS SPECIAL BUSINESS DISTRICT
BALANCE SHEET
AS OF 3/17/24

ASSETS

¹ 10100-OPERATING ACCOUNT - CHECKING	15,416.63
² 10110-OPERATING ACCOUNT - SAVINGS	130,902.58
10120-INVESTMENT ACCOUNT - MOSIP	431,233.84
10200-ACCOUNTS RECEIVABLE	-
10300-PETTY CASH	-
10400-PREPAID EXPENSES	-
10500-OTHER ASSETS	-
TOTAL ASSETS	577,553.05

LIABILITIES

20100-ACCOUNTS PAYABLE	-
20200-ACCRUED EXPENSES	-
NET LIABILITIES	-

NET ASSETS

30100-NET ASSETS	577,553.05
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¹ Together Credit Union requires the Business Checking Account maintain a minimum balance of \$100.

² Together Credit Union requires the Business Savings Account maintain a minimum balance of \$5.

HOLLY HILLS SPECIAL BUSINESS DISTRICT
INCOME STATEMENT

FISCAL YEAR	<u>ACTUAL</u> <u>2024</u>	<u>ACTUAL¹</u> <u>2023</u>
REVENUES		
40100-TAX REVENUE	386,198.73	399,901.65
40200-DONATIONS	-	130.00
40300-INTEREST REVENUE	4,201.94	2,893.60
40400-OTHER REVENUE	-	-
TOTAL REVENUES	390,400.67	402,925.25
EXPENSES		
50000-ADMIN EXPENSES	574.09	1,909.19
50100-AUDIT EXPENSES	-	-
50200-MARKETING EXPENSES	430.00	550.00
50300-CITY HALL FEE EXPENSES	6,140.87	6,201.12
50400-PRINTING EXPENSES	-	-
50500-POSTAGE EXPENSES	-	79.78
50600-ADMIN SERVICES	2,585.00	-
ADMIN EXPENSES	9,729.96	8,740.09
51000-INFRASTRUCTURE EXPENSES	61,155.61	35,284.40
INFRASTRUCTURE EXPENSES	61,155.61	35,284.40
52000-SAFETY & SECURITY EXPENSES	-	-
52100-SECURITY PATROLS	25,778.40	39,297.10
SAFETY EXPENSES	25,778.40	39,297.10
53000-BEAUTIFICATION EXPENSES	19,418.36	16,368.95
BEAUTIFICATION EXPENSES	19,418.36	16,368.95
TOTAL EXPENSES	116,082.33	99,690.54
NET POSITION		
NET INCOME (LOSS)	274,318.34	303,234.71

¹ Holly Hills SBD was created in August 2022, with organized activity beginning in November 2022. Immaterial activity in calendar year 2022 is rolled into Fiscal Year 2023.

HOLLY HILLS SPECIAL BUSINESS DISTRICT				
DELINQUENT TAX ACCOUNT TRACKER				
FISCAL YEAR	ORIG. DUE DATE	PARCELS		TAX
2023	12/31/22	18	\$	2,627.36
2024	12/31/23	62	\$	12,853.24
TOTAL OUTSTANDING TAX BALANCE			\$	15,480.60

HOLLY HILLS SPECIAL BUSINESS DISTRICT
Annual Budget - Monthly Performance Estimates

	BUDGETED 2023 ACTIVITY FOR FY 2024	BUDGETED JANUARY 2024	BUDGETED FEBRUARY 2024	BUDGETED MARCH 2024	BUDGETED APRIL 2024	BUDGETED MAY 2024	BUDGETED JUNE 2024	BUDGETED JULY 2024	BUDGETED AUGUST 2024	BUDGETED SEPTEMBER 2024	BUDGETED OCTOBER 2024	BUDGETED NOVEMBER 2024	BUDGETED DECEMBER 2024	BUDGETED FULL YEAR 2024
ASSET CARRYOVER														
UNSPENT PY FUNDS	303,234.71													
INCOME														
40100-TAX REVENUE	303,000.00	50,000.00	35,000.00	7,000.00	-	-	-	-	-	-	-	-	-	395,000.00
40200-DONATIONS		-	-	-	-	-	-	-	-	-	-	-	-	-
40300-INTEREST REVENUE		750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	9,000.00
40400-OTHER REVENUE		-	-	-	-	-	-	-	-	-	-	-	-	-
GROSS INCOME	303,000.00	50,750.00	35,750.00	7,750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	404,000.00
EXPENSES														
50000-ADMIN EXPENSES		500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
50100-AUDIT EXPENSES		-	-	-	-	-	-	-	-	-	-	-	1,000.00	1,000.00
50200-MARKETING EXPENSES		-	-	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,000.00
50300-CITY HALL FEE EXPENSES	6,140.00	1,000.00	500.00	300.00	-	-	-	-	-	-	-	-	-	7,940.00
50400-PRINTING EXPENSES		-	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,000.00	2,000.00
50500-POSTAGE EXPENSES		-	-	-	-	-	-	-	-	-	-	-	1,000.00	1,000.00
50600-ADMIN SERVICES		-	2,585.00	2,585.00	2,585.00	2,585.00	2,585.00	2,585.00	2,585.00	2,585.00	2,585.00	2,585.00	2,585.00	28,435.00
51000-INFRASTRUCTURE EXPENSES		17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	210,000.00
52000-SAFETY & SECURITY EXPENSES		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	126,000.00
53000-BEAUTIFICATION EXPENSES		18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	216,000.00
TOTAL EXPENSES	6,140.00	47,000.00	49,185.00	49,085.00	48,785.00	48,785.00	48,785.00	49,785.00	49,785.00	49,785.00	49,785.00	49,785.00	52,685.00	599,375.00
ENDING BALANCE														107,859.71

	ACTUAL 2023 ACTIVITY FOR FY 2024	ACTUAL JANUARY 2024	ACTUAL FEBRUARY 2024	ACTUAL MARCH 2024	ACTUAL APRIL 2024	ACTUAL MAY 2024	ACTUAL JUNE 2024	ACTUAL JULY 2024	ACTUAL AUGUST 2024	ACTUAL SEPTEMBER 2024	ACTUAL OCTOBER 2024	ACTUAL NOVEMBER 2024	ACTUAL DECEMBER 2024	ACTUAL FULL YEAR 2024
ASSET CARRYOVER														
UNSPENT PY FUNDS	303,234.71													
INCOME														
40100-TAX REVENUE	301,050.45	38,462.30	46,685.98	-	-	-	-	-	-	-	-	-	-	386,198.73
40200-DONATIONS		-	-	-	-	-	-	-	-	-	-	-	-	-
40300-INTEREST REVENUE		1,001.80	1,424.78	1,775.36	-	-	-	-	-	-	-	-	-	4,201.94
40400-OTHER REVENUE		-	-	-	-	-	-	-	-	-	-	-	-	-
GROSS INCOME		39,464.10	48,110.76	1,775.36	-	-	-	-	-	-	-	-	-	390,400.67
EXPENSES														
50000-ADMIN EXPENSES		25.00	25.00	524.09	-	-	-	-	-	-	-	-	-	574.09
50100-AUDIT EXPENSES		-	-	-	-	-	-	-	-	-	-	-	-	-
50200-MARKETING EXPENSES		-	430.00	-	-	-	-	-	-	-	-	-	-	430.00
50300-CITY HALL FEE EXPENSES	6,140.87	-	-	-	-	-	-	-	-	-	-	-	-	6,140.87
50400-PRINTING EXPENSES		-	-	-	-	-	-	-	-	-	-	-	-	-
50500-POSTAGE EXPENSES		-	-	-	-	-	-	-	-	-	-	-	-	-
50600-ADMIN SERVICES		-	2,585.00	-	-	-	-	-	-	-	-	-	-	2,585.00
51000-INFRASTRUCTURE EXPENSES		-	61,155.61	-	-	-	-	-	-	-	-	-	-	61,155.61
52000-SAFETY & SECURITY EXPENSES		-	-	-	-	-	-	-	-	-	-	-	-	-
52100-SECURITY PATROLS		4,721.81	21,056.59	-	-	-	-	-	-	-	-	-	-	25,778.40
53000-BEAUTIFICATION EXPENSES		12,122.39	7,295.97	-	-	-	-	-	-	-	-	-	-	19,418.36
TOTAL EXPENSES		16,869.20	92,548.17	524.09	-	-	-	-	-	-	-	-	-	116,082.33
2024 NET POSITION														274,318.34
ENDING BALANCE														577,553.05

HOLLY HILLS SPECIAL BUSINESS DISTRICT
Fund Performance & Tracker

	10%	30%	30%	30%	
	Administrative	Infrastructure	Safety & Security	Beautification	Total
<u>2023</u>					
Revenue Received	40,292.53	120,877.58	120,877.58	120,877.58	402,925.25
Unspent Allocated Funds	-				-
Expenses Incurred	(8,740.09)	(35,284.40)	(39,297.10)	(16,368.95)	(99,690.54)
Net Available Funds	31,552.44	85,593.18	81,580.48	104,508.63	303,234.71
<u>2024</u>					
Carryover Funds	31,552.44	85,593.18	81,580.48	104,508.63	303,234.71
Reallocated Carryover Admin Funds ¹	-	-	-	-	-
Revenue Received	39,040.07	117,120.20	117,120.20	117,120.20	390,400.67
Unspent Allocated Funds	(28,435.00)	(1,250.00)	(144,924.50)	(115,180.00)	(289,789.50)
Expenses Incurred	(9,729.96)	(61,155.61)	(25,778.40)	(19,418.36)	(116,082.33)
Net Available Funds	32,427.54	140,307.77	27,997.78	87,030.47	287,763.55
<p>1 Original 2024 budget allocated the 2023 Carryover Admin Funds to the 3 primary spending categories. At 2/20/24 Board meeting, Board approved adjusting the budget to carry the funds in the Admin fund to pay for expected annual costs associated with Gate Services Agreement</p>					

HOLLY HILLS SPECIAL BUSINESS DISTRICT**Active & Past Contracts**

<u>Fiscal Year</u>	<u>Committee</u>	<u>Contract ID</u>	<u>Vendor</u>	<u>Board Approv</u>	<u>Contract Open Date</u>	<u>Contract Close Date</u>	<u>Approved Amount</u>	<u>Amount Spent</u>	<u>Funds Remaining</u>	<u>Amount to Release</u>	<u>Scope</u>	<u>Notes</u>
2023	Beautification	B0001	Ten8 Group	5/17/23	5/17/23		\$ 9,250.00	\$ 8,000.00	\$ 1,250.00		Branding & Signage Design	TOTAL CONTRACT VALUE IS \$18,500 AND IS SPLIT 50/50 BETWEEN INFRASTRUCTURE & BEAUTIFICATION COMMITTEES
2023	Infrastructure	I0002	Ten8 Group	5/17/23	5/17/23		\$ 9,250.00	\$ 8,000.00	\$ 1,250.00		Branding & Signage Design	TOTAL CONTRACT VALUE IS \$18,500 AND IS SPLIT 50/50 BETWEEN INFRASTRUCTURE & BEAUTIFICATION COMMITTEES
2023	Safety & Security	S0001	Campbell Security & Service Group	5/17/23	7/1/23		\$ 105,000.00	\$ 65,075.50	\$ 39,924.50		Security Patrols	Security contract rolls with fiscal year
2023	Infrastructure	I0001	DJM Ecological Services, Inc.	5/17/23	7/12/23	2/20/24	\$ 86,815.00	\$ 88,440.01	\$ -	\$ -	Park Gate Construction	Contract contingent upon Parks & BPS Approval
2024	Safety & Security	S0002	Campbell Security & Service Group	5/17/23	7/1/24		\$ 105,000.00	\$ -	\$ 105,000.00		Security Patrols	Security contract rolls with fiscal year
2023	Beautification	B0002	SWT Design	7/18/23	7/18/23		\$ 26,350.00	\$ 26,503.69	\$ -		Landscape Master Plan	10 Year Master Plan for Landscaping
2023	Administrative	A0001	Postage	7/18/23	7/18/23		\$ 500.00	\$ 79.78	\$ -	\$ 420.22	Postage expenses	Approved for postage expenses related to the general business of the District
2023	Beautification	B0003	Ten8 - Public Meeting Signs	8/15/23	8/15/23	9/19/23	\$ 1,200.00	\$ 1,336.75	\$ -	\$ 101.25	Signage Expenses	Related to public meeting for Ten8 open house; Initial approval of \$1,000. Approved increase of amount to \$1,200 at 9/19/23 meeting.
2023	Administrative	A0002	MOPERM Insurance Policy	8/15/23	8/15/23	6/30/24	\$ 1,200.00	\$ 1,044.00	\$ -	\$ 156.00	District Liability Insurance	District liability insurance policy
2023	Beautification	B0004	AKT Studios	12/19/23			\$ 3,000.00	\$ -	\$ 3,000.00		Procurement & installation of fleur de lis flower pot @ roundabout	Location Option 1: Roundabout @ Lyle House; Backup Plan: Elsewhere in the district
2023	Beautification	B0005	TBD	1/16/24			\$ 20,000.00	\$ -	\$ 20,000.00		Fire Hydrant Painting	Will be put out to bid, up to \$20,000 for a painter to paint up to 100 fire hydrants. Prioritizing Grand, Bates, Morgan Ford, and Loughborough (excluding park frontage). If balance, Wilmington & Leona.
2024	Beautification	B0006	DJM Ecological Services, Inc.	2/20/24	2/20/24		\$ 11,035.00	\$ -	\$ 11,035.00		Median Plant Removal	Debris removal, leveling, and seeding of medians along Holly Hills Blvd & Federer
2024	Beautification	B0007	DJM Ecological Services, Inc.	2/20/24	2/20/24		\$ 79,895.00	\$ -	\$ 79,895.00		Endcap Concrete Planter Construction	Construction of concrete endcap planters x3 at Loughborough & Leona, Holly Hills & Grand, and Holly Hills & Morganford
2024	Administrative	A0003	Lt. Koeln	2/20/24	2/20/24		\$ 31,020.00	\$ 2,585.00	\$ 28,435.00		General Park Gate Services Agreement	Rolling monthly contract for the services of closing and opening the park gates in accordance with the Parks Department (having law enforcement responsible). Contract renews automatically at the turn of each month, and may be cancelled without cause by either party with 30 days notice. Contracted fee is \$2,585 lump sum due monthly. "Approved Amount" is annualized used for budgeting purposes.
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